



PPS Number Exceptional Application

- Complete the declaration below and return it with a completed REG1 form to Client Identity Services (CIS) accompanied by evidence of your address and your identity as follows:
 - **Irish Nationals** - A copy of your Birth Certificate and copy of valid photographic ID (Passport/Driver's Licence).
 - **UK Nationals** - A copy of your Passport (or copy of your Driver's Licence which must be accompanied by a Birth Certificate).
 - **EU/EEA Nationals** - A copy of your Passport or copy of both sides of your National Identity Card.
 - **Non EU/EEA countries** - A copy of your Passport (USA Driver's Licence is acceptable).
 - **If the applicant is aged under 18 years (minor)** - A copy of the minor's Birth Certificate and a copy of their parent's Passport should accompany the completed REG1M form.
- You also need to provide documentary evidence to show that a PPS Number is required.
- Completed forms should be scanned and emailed to CIS@welfare.ie or posted to;

Client Identity Services,
Department of Social Protection,
Shannon Lodge,
Carrick-on-Shannon,
Co. Leitrim, N41 KD81,
Republic of Ireland

- CIS will process your application and advise you of your PPS Number. However, it is your responsibility to present the PPS Number to the Revenue Commissioners, Health Board or other Public Service providers requesting it.
- This application process is not available if you are living in or intend to relocate to Ireland.

Declaration (tick the appropriate box/es)

I enclose my application for a PPS Number for the following reason:

Non-Resident **Incapacitated*** **Working Abroad**

*(Please Specify) _____

Signature: _____ **Date:** _____